

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
August 26, 2021

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

Members Present: Brian McNeilly, Andrew Cangiano, Melanie Michetti, Michael Pucilowski, Steven Rattner, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still, Jack Sylvester

Members Absent: James Benson, Michael Grogan

Others Present: Pat Dwyer - Esq., James Schilling - MSA Director, Jilliam Martucci - Administrative, Jim Wancho - PE
*Absent: Tom Carroll - QPA

Attendance Roll Call:

Mr. Benson	Absent	Chairman Rattner	Present
Mr. Cangiano	Present	Mr. Romano	Present
Mr. Grogan	Absent	Mr. Schindelar	Absent (arrived 7:39pm)
Mr. McNeilly	Present	Mr. Schwab	Present
Mrs. Michetti	Present	Mr. Still	Present
Mr. Pucilowski	Present	Mr. Sylvester	Present

Date/Time Call to Order: Thursday August 26, 2021 - 7:30PM

Others Present: Tom Carroll, Patrick Dwyer, Jim Wancho, James Schilling, Jilliam Martucci

Motion / Resolution	Benson	Cangiano	Grogan	McNeilly	Michetti	Pucilowski	Rattner	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Absent	Present	Absent	Present	Present	Present	Present	Present	Absent	Present	Present	Present
Regular Meeting Minutes: July 22, 2021 ALL IN FAVOR	Absent	Abstain	Absent	Aye	Abstain	Aye	Aye	Second Aye	Absent	Motion Aye	Aye	Abstain
2020 Budget vs Actual ROLL CALL	Absent	Second Yes	Absent	Yes	Yes	Yes	Yes	Motion Yes	Absent	Yes	Yes	Yes
December 31, 2020 Balance Sheet ROLL CALL	Absent	Second Yes	Absent	Yes	Yes	Yes	Yes	Motion Yes	Absent	Yes	Yes	Yes
2021 Budget vs Actual ROLL CALL	Absent	Second Yes	Absent	Yes	Yes	Yes	Yes	Motion Yes	Absent	Yes	Yes	Yes
July 31, 2021 Balance Sheet ROLL CALL	Absent	Second Yes	Absent	Yes	Yes	Yes	Yes	Motion Yes	Absent	Yes	Yes	Yes
Pending Vouchers; August 19, 2021 ROLL CALL	Absent	Yes	Absent	Yes	Yes	Yes	Yes	Motion Yes	Absent	Yes	Yes	Second Yes
Correspondence All IN FAVOR	Absent	Aye	Absent	Aye	Aye	Aye	Aye	Aye	Absent	Second Aye	Motion Aye	Aye
Directors Report, Maintenance & Repairs August, 2021 Flow Data - July, 2021 ROLL CALL	Absent	Aye	Absent	Aye	Aye	Motion Aye	Aye	Aye	Arrived 7:39pm Aye	Aye	Aye	Second Aye
Engineers Report- August, 2021 ALL IN FAVOR	Absent	Aye	Absent	Aye	Aye	Aye	Aye	Motion Aye	Aye	Second Aye	Aye	Aye
New Business:												
Resolution # 21-36 ROLL CALL	Absent	Yes	Absent	Yes	Motion Yes	Yes	Yes	Yes	Yes	Yes	Yes	Second Yes
Resolution # 21-37 ROLL CALL	Absent	Yes	Absent	Yes	Yes	Yes	Yes	Second Yes	Yes	Motion Yes	Yes	Yes
Resolution # 21-38 ROLL CALL	Absent	Yes	Absent	Yes	Yes	Yes	Yes	Motion Yes	Yes	Second Yes	Yes	Yes
Old Business:												
Closed Session: 8:16 pm ALL IN FAVOR	Absent	Aye	Absent	Aye	Aye	Second Aye	Aye	Aye	Aye	Aye	Motion Aye	Aye
Open Session: 8:24 pm ALL IN FAVOR	Absent	Aye	Absent	Motion Aye	Aye	Aye	Aye	Aye	Aye	Aye	Second Aye	Aye
Adjournment: 8:25 pm ALL IN FAVOR	Absent	Aye	Absent	Aye	Second Aye	Aye	Aye	Aye	Aye	Aye	Motion Aye	Aye

Chairman Rattner opened and closed the meeting to the public.

The "Regular" meeting minutes of July 22, 2021 accepted on a motion offered by Mr. Schwab, seconded by Mr. Romano

All In Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Abstain	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent <i>(arrived 7:39pm)</i>
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Abstain	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Abstain

Comments:

- None

The Financial Reports for 2020 were accepted on a motion offered by Mr. Romano, seconded by Mr. Cangiano.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent <i>(arrived 7:39pm)</i>
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- None

Financial Report – 2020

12:14 PM
08/17/21
Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	107,978.00	-107,978.00	0.0%
Interest	15,031.75			
trustee passdown	4,461,401.96	4,427,402.00	33,999.96	100.8%
Total Income	4,476,433.71	4,535,380.00	-58,946.29	98.7%
Gross Profit	4,476,433.71	4,535,380.00	-58,946.29	98.7%
Expense				
Paid to Municipalities	276,542.00			
Personnel Services				
B-1 - Administrative-S&W	156,835.43	165,958.00	-9,322.57	94.4%
B-14 - Operating-S&W	664,034.94	667,500.00	-3,465.06	99.5%
Total Personnel Services	820,670.37	833,458.00	-12,787.63	98.5%
Employee Benefits				
B-9 - Pension	101,018.00	102,000.00	-982.00	99.0%
B-8 - Social Security	60,619.76	65,500.00	-4,880.24	92.5%
B-10 - Hosp				
Dental/Vision	5,752.06			
Hospitalization	144,330.98	200,000.00	-55,669.02	72.2%
B-10 - Hosp - Other	-10,146.15			
Total B-10 - Hosp	139,936.89	200,000.00	-60,063.11	70.0%
B-11 - Disability Insurance	4,962.27	10,000.00	-5,037.73	49.6%
B-6 - Unemployment	5,739.71	7,000.00	-1,260.29	82.0%
Employee Benefits - Other	0.00	0.00	0.00	0.0%
Total Employee Benefits	312,276.63	384,500.00	-72,223.37	81.2%
Administration Expenses				
B-2 - Administrative-OE	33,826.59	40,000.00	-6,173.41	84.6%
Administration Expenses - Other	0.00	0.00	0.00	0.0%
Total Administration Expenses	33,826.59	40,000.00	-6,173.41	84.6%
Operations and Maintenance				
B-3 - Legal	38,047.93	37,804.50	243.43	100.6%
B-4 - Audit	15,899.45	17,000.00	-1,100.55	93.5%
B-5 - Engineer				
NJDES Permit	11,113.63			
B-5 - Engineer - Other	23,415.02	30,000.00	-6,584.98	78.1%
Total B-5 - Engineer	34,528.65	30,000.00	4,528.65	115.1%
B-15 - Telephone	19,728.06	20,000.00	-271.94	98.6%
B-16 - Electric	331,863.84	421,520.52	-89,656.68	78.7%
B-17 - Propane/Fuel Oil	10,602.60	29,000.00	-18,397.40	36.6%
B-18 - Supplies/Chemicals	199,530.05	200,000.00	-469.95	99.8%
B-27 - Laboratory Supplies	5,493.51	12,000.00	-6,506.49	45.8%
B-13 - Office	27,832.51	30,000.00	-2,167.49	92.8%
B-31 - External Services	65,897.84	88,521.08	-22,723.24	74.4%
B-28 - Education/Training	9,777.00	20,000.00	-11,223.00	43.9%
B-25 - Laboratory Fees	14,558.62	30,000.00	-15,441.38	48.5%
B-19 - Maintenance/Repairs	187,331.42	200,000.00	-12,668.58	93.7%
B-20 - Insurance	105,037.00	110,000.00	-4,963.00	95.5%
B-24 - NJDEP Fees	24,196.32	25,000.00	-803.68	96.8%
B-12 - Trustee Admin Fee	15,030.00	20,000.00	-4,970.00	75.2%
B-23 - Permit Appl/Compliance Fees	28,965.00	34,553.99	-5,588.99	83.8%
B-21 - Equipment	68,681.31	70,000.00	-1,318.69	98.1%
B-26 - Sludge Disposal	744,802.21	745,000.00	-197.79	100.0%
B-22 - Contingency	0.00	25,000.00	-25,000.00	0.0%
Operations and Maintenance - Other	0.00	0.00	0.00	0.0%
Total Operations and Maintenance	1,946,803.32	2,165,600.09	-218,696.77	89.9%
Debt Service				
Debt Svs - Principal Payment	0.00	638,837.00	-638,837.00	0.0%
Debt Svs - Interest Payment	50,705.82	75,085.00	-24,379.18	67.5%
Total Debt Service	50,705.82	713,922.00	-663,216.18	7.1%
Reserves				
B-29 - Capital Improvement	300,000.00	300,000.00	0.00	100.0%

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Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
B-30 - Renewal & Replacement	100,000.00	100,000.00	0.00	100.0%
Total Reserves	400,000.00	400,000.00	0.00	100.0%
Depreciation	1,615,315.00			
Amortization	-6,800.00			
Union Dues	0.00			
Total Expense	5,449,339.73	4,537,380.09	911,959.64	120.1%
Net Ordinary Income	-972,906.02	-2,000.09	-970,905.93	48,643.1%
Other Income/Expense				
Other Expense				
Bank Fee	0.00			
Total Other Expense	0.00			
Net Other Income	0.00			
Net Income	-972,906.02	-2,000.09	-970,905.93	48,643.1%

Musconetcong Sewerage Authority
Balance Sheet
 As of December 31, 2020

	Dec 31, 20
ASSETS	
Current Assets	
Checking/Savings	
OA 8169 · Operating Acct TD - 8169	1,528,759.59
PR 3717 · Payroll Account TD - 3717	5,511.18
CI 5030 · Capital Improvement TD - 5030	679,293.82
Es 3226 · Escrow Account TD Bank - 3226	9,892.99
RR 1360 · Renewal & Replacement TD -1360	331,621.30
Petty Cash	150.00
Total Checking/Savings	2,555,228.88
Other Current Assets	
NJIB Note Receivable	5,584,013.00
Prepaid Expenses	179.99
Total Other Current Assets	5,584,192.99
Total Current Assets	8,139,421.87
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	32,344,711.67
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	395,352.68
Total Accounts Payable	395,352.68
Other Current Liabilities	
NJIB Note Payable	6,000,000.00
Accrued Payroll Liabilities	
VALIC	-450.00
PERS - Contributions	28,363.35
PERS - Loans	46,391.38
PERS - Insurance	7,320.03
Union Dues	-1,367.41
Accrued Payroll Liabilities - Other	-47,699.60
Total Accrued Payroll Liabilities	32,557.75
Escrow Deposits Payable	
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Hopatcong State Park WQMP Amend	1,292.50
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	9,893.49

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 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of December 31, 2020

	Dec 31, 20
Due to Municipalities	276,542.00
Compensated Absenses Payable	61,681.72
Accrued Interest Payable	23,517.64
Accounts Payable - Pension	87,099.64
Accrued Liabilities	47,771.68
Total Other Current Liabilities	6,539,063.92
Total Current Liabilities	6,934,416.60
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	11,475,736.98
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	211,450.69
295 IHC · Contract 295 TT - IHC	2,555,951.00
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	2,767,505.69
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	95,339.45
300 Cop · Contract 300 Infl Scr - Coppola	1,598,890.00
300 - Misc (Permit, Legal)	1,668.00
Total Contract 300 Influent Screening	1,695,897.45
AS · Air Sampling	2,861.83
350 · Contract 350 - PCSIU	6,822.50
325 · Contract 325 - SC 3&4	11,694.10
330 · Contract 330 GT 1	9,776.65
310 · Contract 310 Phase III Air Perm	1,460.92
Telecommunications Project	4,760.00
305 · Contract 305 NJIB Application	3,299.03
285 · Contract 285 - SC #1 & 2	93,801.49
270 · Contract 270 Thickeners	8,843.08
280 · Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	290,763.47
Total B-29 Capital Improvements	4,918,828.70
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
315 · Contract 315 Sludge Pumps Eval	40,015.98
B-30 Renewal and Replacement - Other	466,011.85
Total B-30 Renewal and Replacement	535,061.50
Operations	50,000.00
Total Restricted	5,583,142.20

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2020

	Dec 31, 20
Unrestricted	
Designated	-107,978.00
Undesignated	859,322.10
Total Unrestricted	751,344.10
3000 · Opening Bal Equity	-5,162,829.77
32000 · Retained Earnings	-1,959,948.53
Net Income	-1,032,146.87
Total Equity	20,868,974.69
TOTAL LIABILITIES & EQUITY	32,344,711.67

The Financial Reports for 2021 were accepted on a motion offered by Mr. Romano, seconded by Mr. Cangiano.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent <i>(arrived 7:39pm)</i>
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- None

Financial Reports – 2021

12:16 PM
08/17/21
Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through July 2021

	Jan - Jul 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Interest	17,042.51			
trustee passdown	3,362,625.06			
Total Income	3,379,667.57			
Gross Profit	3,379,667.57			
Expense				
66900 · Reconciliation Discrepancies	-276.54			
Personnel Services				
B-1 · Administrative-S&W	91,409.23	165,598.00	-74,188.77	55.2%
B-14 · Operating-S&W	376,953.36	668,000.00	-291,046.64	56.4%
Total Personnel Services	468,362.59	833,598.00	-365,235.41	56.2%
Employee Benefits				
B-9 · Pension	96,343.08	105,000.00	-8,656.92	91.8%
B-8 · Social Security	34,851.48	65,500.00	-30,648.52	53.2%
B-10 · Hosp	430.00			
Dental/Vision	88,038.81	200,000.00	-111,961.19	44.0%
B-10 · Hosp - Other				
Total B-10 · Hosp	88,468.81	200,000.00	-111,531.19	44.2%
B-11 · Disability Insurance	5,099.96	10,000.00	-4,900.04	51.0%
B-6 · Unemployment	5,100.46	7,000.00	-1,899.54	72.9%
Total Employee Benefits	229,863.79	387,500.00	-157,636.21	59.3%
Administration Expenses				
B-2 · Administrative-OE	5,907.21	40,000.00	-34,092.79	14.8%
Total Administration Expenses	5,907.21	40,000.00	-34,092.79	14.8%
Operations and Maintenance				
B-3 · Legal	19,245.81	35,000.00	-15,754.19	55.0%
B-4 · Audit	10,277.50	20,000.00	-9,722.50	51.4%
B-5 · Engineer				
NJPDES Permit	3,947.50			
B-5 · Engineer - Other	31,433.76	30,000.00	1,433.76	104.8%
Total B-5 · Engineer	35,381.26	30,000.00	5,381.26	117.9%
B-15 · Telephone	8,256.61	20,000.00	-11,743.39	41.3%
B-16 · Electric	201,314.16	482,500.00	-281,185.84	41.7%
B-17 · Propane/Fuel Oil	17,788.85	29,000.00	-11,211.15	61.3%
B-18 · Supplies/Chemicals	128,734.23	200,000.00	-71,265.77	64.4%
B-27 · Laboratory Supplies	3,857.09	12,000.00	-8,142.91	32.1%
B-13 · Office	12,655.89	30,000.00	-17,344.11	42.2%
B-31 · External Services	54,596.63	70,000.00	-15,403.37	78.0%
B-28 · Education/Training	6,379.02	20,000.00	-13,620.98	31.9%
B-25 · Laboratory Fees	3,697.55	30,000.00	-26,302.45	12.3%
B-19 · Maintenance/Repairs	102,693.16	200,000.00	-97,306.84	51.3%
B-20 · Insurance	109,640.00	110,000.00	-360.00	99.7%
B-24 · NJDEP Fees	18,169.00	25,000.00	-6,831.00	72.7%
B-12 · Trustee Admin Fee	20,225.00	20,000.00	225.00	101.1%
B-23 · Permit Appl/Compliance Fees	3,289.00	25,000.00	-21,711.00	13.2%
B-21 · Equipment	57,878.32	70,000.00	-12,121.68	82.7%
B-26 · Sludge Disposal	412,260.19	720,000.00	-307,739.81	57.3%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	1,226,339.27	2,173,500.00	-947,160.73	56.4%
Debt Service				
Debt Svs - Principal Payment	419,166.59			
Debt Svs - Interest Payment	371,653.68	723,513.00	-723,513.00	0.0%
Debt Service - Other	0.00			
Total Debt Service	790,820.27	723,513.00	67,307.27	109.3%
Reserves				
B-29 · Capital Improvement	225,000.00	200,000.00	25,000.00	112.5%
B-30 · Renewal & Replacement	150,000.00	200,000.00	-50,000.00	75.0%
Total Reserves	375,000.00	400,000.00	-25,000.00	93.8%

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Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through July 2021

	Jan - Jul 21	Budget	\$ Over Budget	% of Budget
Misc. Income	-21,899.05			
Operating Refund	-39,362.98			
Pension Reimbursement	-10.68			
Total Expense	3,034,743.88	4,558,111.00	-1,523,367.12	66.6%
Net Ordinary Income	344,923.69	-4,558,111.00	4,903,034.69	-7.6%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	4,436.09			
Total Other Income	4,436.09			
Other Expense				
Bank Fee	185.00			
Total Other Expense	185.00			
Net Other Income	4,251.09			
Net Income	349,174.78	-4,558,111.00	4,907,285.78	-7.7%

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 08/17/21
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of July 31, 2021

	Jul 31, 21
ASSETS	
Current Assets	
Checking/Savings	
OA 8169 · Operating Acct TD - 8169	915,103.98
PR 3717 · Payroll Account TD - 3717	7,829.89
CI 5030 · Capital Improvement TD - 5030	1,016,545.69
Es 3226 · Escrow Account TD Bank - 3226	8,732.99
RR 1360 · Renewal & Replacement TD -1360	481,621.30
Petty Cash	150.00
Total Checking/Savings	2,429,983.85
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	5,520,598.84
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	29,725,888.64
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-43,431.68
Total Accounts Payable	-43,431.68
Other Current Liabilities	
NJIB Note Payable	6,318,102.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	-450.00
PERS - Contributions	56,371.71
PERS - Loans	67,838.25
PERS - Insurance	9,187.21
Union Dues	-1,016.41
Accrued Payroll Liabilities - Other	-47,699.60
Total Accrued Payroll Liabilities	84,533.30
Escrow Deposits Payable	
271 KH · 271 Kings Hwy - Adler WH	1,632.50
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	10,233.49

12:11 PM
 08/17/21
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of July 31, 2021

	Jul 31, 21
Due to Municipalities	276,542.00
Compensated Absenses Payable	61,681.72
Accrued Interest Payable	24,811.48
Accounts Payable - Pension	42,065.04
Accrued Liabilities	47,771.68
Total Other Current Liabilities	6,865,740.71
Total Current Liabilities	6,822,309.03
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	11,363,629.41
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
355 WWW · Contract 355 - Wet Well Wizard	10,760.00
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	113,570.49
295 IHC · Contract 295 TT - IHC	1,209,864.29
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	1,323,538.78
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	34,688.18
300 Cop · Contract 300 Infl Scr - Coppola	687,533.36
300 - Misc (Permit, Legal)	1,668.00
Total Contract 300 Influent Screening	723,889.54
AS · Air Sampling	10,194.99
350 · Contract 350 - PCSIU	2,248.75
325 · Contract 325 - SC 3&4	11,694.10
330 · Contract 330 GT 1	9,776.65
310 · Contract 310 Phase III Air Perm	1,460.92
Telecommunications Project	4,760.00
305 · Contract 305 NJIB Application	1,342.57
285 · Contract 285 - SC #1 & 2	93,801.49
270 · Contract 270 Thickeners	8,843.08
280 · Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	457,863.47
Total B-29 Capital Improvements	2,681,516.83
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	656,027.83
Total B-30 Renewal and Replacement	685,061.50
Operations	50,000.00
Total Restricted	3,495,830.33

12:11 PM
08/17/21
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of July 31, 2021

	Jul 31, 21
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 · Opening Bal Equity	-5,186,751.57
32000 · Retained Earnings	-2,992,095.40
Net Income	-372,111.79
Total Equity	18,362,259.23
TOTAL LIABILITIES & EQUITY	29,725,888.64

The **Pending Vouchers** through August 19, 2021 were approved for payment on a motion offered by Mr. Romano, seconded by Mr. Schwab and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent <i>(arrived 7:39pm)</i>
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- Mr. Schilling advised that the QPA could not make the meeting this evening.

PENDING VOUCHERS

**Musconetcong Sewerage Authority
Through August 17, 2021**

<u>OPERATING:</u>	Alfred DeFelice	Dental Reimbursement 07 B-10 Dental/Vision	1,200.00
	American Aquatic Testin	Invoice 11233 -05.24.202 B-25 · Laboratory Fees	950.00
	American Wear	Uniform Service 07.20.21 B-31 · External Services	703.56
	Aqua Pro-Tech Laborato	Invoice # 1060146M - 06. B-25 · Laboratory Fees	1,050.60
	ASAP Container Service	Invoice 5069550 B-26 · Sludge Disposal	4,430.00
	Blue Diamond Disposal,	Invoice 604360 - Monthly B-31 · External Services	312.37
	Business Machine Tech	Invoice 2362449 & 23624 B-31 · External Services	647.00
	Cintas First Aid & Safety	Invoice 5069536316 - Fir B-31 · External Services	188.80
	Cleary Giacobbe Alfieri	Invoice 97234 - July 2021 B-3 · Legal	1,242.50
	Dell EMC	Invoice 2007125092554 · B-21 · Equipment	644.32
	E&G Exterminators	Quarterly Service (rodent B-31 · External Services	230.00
	EcoMaids	Sanitation Cleaning & Fo B-31 · External Services	1,045.00
	Essex Engineering	Invoice # 12739 - Site Vis B-19 · Maintenance/Repai	500.00
	Franks Trattoria	Finance Committee Food B-28 · Education/Training	133.44
	Grainger	Invoice 9960944461 & 9 B-18 · Supplies/Chemicals	4,783.60
	Industrial Controls Distri	Invoice 7442994 B-19 · Maintenance/Repai	1,400.00
	JCP&L	Invoice # 95009191835 - B-16 · Electric	4,880.78
	Jesse Szczubelek	Boot Reimbursement - Ar B-18 · Supplies/Chemicals	150.00
	Kenvil Power Mower	Invoice 191882 & 19180 B-19 · Maintenance/Repai	410.24
	Lawson Products	Invoice 9308662522 B-19 · Maintenance/Repai	147.60
	Loftus Electric	Invoice 14083 B-19 · Maintenance/Repai	1,044.00
	Longo Electrical-Mechar	Invoice 71871 B-19 · Maintenance/Repai	1,360.00
	Lowe's Companies, Inc.	Account # 99002310680 B-19 · Maintenance/Repai	329.09
	Main Pool & Chemical C	Invoice 2189426 - 1275 C B-18 · Supplies/Chemicals	3,735.75
	Maryland Biochemical C	Invoice 7PP1134 B-18 · Supplies/Chemicals	5,659.07
	Netcong Hardware Co.	Invoice A280511 B-19 · Maintenance/Repai	5.38
	Netcong Hardware Co.	Invoice A280914 B-19 · Maintenance/Repai	20.48
	NJ American Water Co.	Account # 1018-2100237 B-31 · External Services	1,458.78
	NJWEA	NJWEA Technology Tran B-28 · Education/Training	30.00
	Nusbaum, Stein,Goldste	Invoice 615 B-3 · Legal	1,732.00
	Office Concepts Group	Invoice 1027693 B-13 · Office	825.57
	One Call Concepts, Inc.	Invoice 1045431 - 04/202 B-2	158.73
	Passaic Valley Sewerag	Invoice - Liquid Waste Ac B-26 · Sludge Disposal	38,815.00
	PCS Pump and Process	Invoice 7745 B-31 · External Services	875.00
	Peterson & Sons Tree S	Plant Service - Tree Take B-31 · External Services	2,200.00
	PS&S	Invoice 147321 - Enginee B-5 · Engineer	2,753.44
	Pumping Service, Inc.	Invoice 1124157 - PS#2 (B-19 · Maintenance/Repai	1,558.00
	Raritan Group, Branch 1	Invoice 3089567 B-19 · Maintenance/Repai	1,183.50
	RingCentral	Invoice CD_000273598 - B-15 · Telephone	381.80
	Russell Reid	Sludge Hauling Fees 07.(B-26 · Sludge Disposal	28,723.10
	Schilling, James	Dental Reimbursement B-10 Dental/Vision	169.13

State Chemical Solution Invoice 902064006 - Cus B-18 · Supplies/Chemicals	986.60
Times Herald Record Invoice 1002906 - Bid Ad B-2 · Administrative-OE	48.90
Tractor Supply Account # 60353012051 · B-19 · Maintenance/Repair	103.88
Troup Environmental Alt Invoice 0721-RWT002 B-21 · Equipment	7,222.00
USA Bluebook Invoice 653023 662263 6 B-18 · Supplies/Chemicals	276.87
USALCO Invoice 20199082 & 2020 B-18 · Supplies/Chemicals	<u>10,050.35</u>
TOTAL	136,756.23

<u>CAPITAL:</u>			
Coppola Services, Inc. Invoice 6 - Contract 300 300 Cop · Contract 300 In	134,464.82		
Iron Hills Construction, Inc. Pay App #11 Contract 29 295 IHC · Contract 295 T1	217,570.00		
PS&S Invoice 147318 - Contract 300 PSS · Contract 300 Ir	14,542.05		
PS&S Invoice 147317 - Contract 305 · Contract 305 NJIB A	788.75		
PS&S Invoice 147320 - Contract AS · Air Sampling	565.90		
PS&S Invoice 147319 - Contract 295 PSS · Contract 295 T	14,215.68		
Troup Environmental Alt Invoice 0821-RWT003 - 355 - WWW - B-29, Contr:	<u>10,760.00</u>		
TOTAL	392,907.20		

<u>RENEWAL & REPLACEMENT</u>	Rapid Pump & Meter Se Invoice RSRI62755 - Ret B-30 Renewal and Replac	5,365.00	
	TOTAL	5,365.00	

<u>PAYROLL:</u>	MSA Payroll Processing 07.23.2021 B-1, B-14	31,413.17	
	MSA Payroll Processing 08.06.2021 B-1, B-14	31,304.61	
	MSA Payroll Processing 08.20.2021 B-1, B-14	<u>31,430.62</u>	
	TOTAL	94,148.40	

<u>ESCROW:</u>	TOTAL	0.00	
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<u>ONLINE & MANUAL CKS:</u>	Altice Confirm # 20385006 B-15 · Telephone	340.14	
	Direct Energy Confirm # 1905055 B-16 Electric	11,623.19	
	JCP&L Confirm # 100106392077 B-16 Electric	4,398.96	
	Local 32 Ck # 10029 - 07.2021 Un Accrued Payroll Liabilitie:	312.00	
	NJ Department of Treas Confirm # 90001-869810: Operations and Maintenan	885.00	
	NJ Department of Treas Confirm # 90001-142579: Operations and Maintenan	885.00	
	NJ Division of Pensions Reference # 20320201 Accounts Payable - Pensi	4,013.26	
	NJSHB Reference # 21420338 B-10 Hospitalization	12,699.30	
	Primepoint Payroll Invoice 475195 - 07.23.2 B-31 External Services	33.00	
	Primepoint Payroll Invoice 477134 - 08.06.2 B-31 External Services	45.50	
	Primepoint Payroll Invoice 478648 - 08.20.2 B-31 External Services	35.00	
	Shell/WEX Confirm # 816908262021 B-17 Propane/Gas	515.48	
	TD Bank Confirmation # 20210720 NJIBank	437,311.65	
	US Bank Corporate Trus Confirmation # 20210720 NJIBank	139,697.30	
	US Bank NA Confirmation # 20210720 NJIBank	60,646.71	
	US Bank NA Confirmation # 20210720 NJIBank	29,728.68	
	Valic 07.20.2021 Confirm # 193067 Accrued Payroll Liabilitie:	600.00	

Valic 08.06.2021	Confirm # 194460	Accrued Payroll Liabilitie:	600.00
Valic 08.20.2021	Confirm # 195808	Accrued Payroll Liabilitie:	600.00
Verizon	Reference # 1495701185	B-15 · Telephone	716.55
	TOTAL		705,686.72

The following correspondence for the August, 2021 was received and filed on a motion offered by Mr. Still, seconded by Mr. Schwab.

All in Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent <i>(arrived 7:39pm)</i>
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

• **Correspondence:**

- A. State of NJ: Office of Administrative Law – OAL Docket No. EER 05944-2021 N, Ref No. NJ0027821-46474 – MSA vs NJDEP
- B. Wielkotz & Company: Engagement Letter for Services
- C. NJ IBank Bulletin: Vol. 21-01
- D. Mount Olive Township Resolution Consenting to the Transfer of Sewerage Allocation from Borough of Stanhope to the Township of Byram – 4300 gallons per day
- E. Borough of Mount Arlington Resolution 2021-91 Consenting to the Transfer of Sewerage Allocation from Borough of Stanhope to the Township of Byram – 4300 gallons per day
- F. El Associates Architecture & Engineering Construction: Hopatcong State Park – Treatment Works Approval No. 19-0535
- G. State of NJ, DEP: NJ Ibank Requisition approval \$617,378.00, Project No. S340384-09 (CLP)
- H. Netcong Borough Resolution 2021-75 Consenting to the Transfer of Sewerage Allocation from Borough of Stanhope to the Township of Byram – 4300 gallons per day
- I. State of NJ, DEP: Request for a Stay of Permit Conditions, NJ PDES Permit No. NJ0027821
- J. NJ Ibank – Short Term Loan Interest Charge
- K. *State of NJ, DEP, Division of Water Control: NJWB Project No. S340384-09, Wastewater Treatment Plant Improvements, Purchase of Scum & Sludge Pumps (Contracts 2 of 4)
- L. *Musconetcong River Management Council: Request for Comments on the Proposed 2018/2020 303(d) List of Water Quality Limited Waters Pursuant to Section 303(d) of the Federal Clean Water Act, the New Jersey Water Quality Planning Act and the New Jersey Water Quality Management Planning Rule; draft Integrated Report 2018/2020
- M. *Mount Olive Township, Office of the Fire Marshall: Request for Time Extension *(to be completed by Counsel)*

Comments:

- Mr. Pucilowski asked that we speak on Correspondence I in Closed Session and L in the Directors Report.
- Mr. Still advised that with regard to the Sewer Allocation it typically takes at least 2 months.

Monthly Reports:

The Director's Report, and Maintenance and Repairs Report, for the month of August, 2021 and Flow Data for July, 2021 was accepted on a motion offered by Mr. Pucilowski and seconded by Mr. Sylvester.

All in Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye <i>(arrived 7:39pm)</i>
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- Chairman Rattner inquired about the Fire Inspection, Mr. Schilling advised that he invited the Inspector back in an effort to understand the violations and code being referenced. Mr. Schilling advised that he is referencing windowless basements, preliminary costs are showing \$160,000 estimates.
 - Mrs. Michetti asked if this was a new code, Mr. Sylvester advised no.
 - Mr. Schilling stated that this has become an issue, he is working with PS&S to gather further information with regard to the code referenced.
 - Mr. Wancho, PE stated that there are a series of requirements for building classifications, with regard to the basement it does not pertain to a specific building class, he wants to verify if this pertains to our type of building class, the equipment in these buildings have their own alarms for notifications and will automatically shut down if overheated, he is hoping this will be sufficient. The Code Specialist will be looking into this Monday.
 - Mr. Pucilowski asked if there is an extension in place? Mr. Schilling stated that counsel is reviewing the extension form. Mr. Schwab stated he would like to challenge this. Mr. Pucilowski advised that he had the same issues at the Knights of Columbus, they applied for an extension and completed the necessary work. Mr. Dwyer, Esq. advised that the extension form has a note at the bottom that states if you accept an extension, you are admitting guilt.
 - Chairman Rattner asked how long this standard has been in place? Mrs. Michetti stated 5-6 years. Mr. Romano stated that there was a similar issue at the theater in Netcong and they were able to forego because it is Historic property.
- Mr. Schilling spoke on Correspondence L: thanked Chairman Rattner for sharing the reports as they were not sent directly to the MSA. Mr. Schilling stated that the MSA is not mentioned in the report however it is noted non-point source & point source we are point source & we are identifiable.
 - Chairman Rattner stated that the non-point source can actually be identified, they have done DNA testing to identify the type of bacteria and it is actually from the wild life.
- Mr. Pucilowski asked about the Bio-Bags being implemented to all of the Pump Stations. Mr. Schilling advised that this has been done for quite some time to alleviate fats, oils & greases. Mr. Pucilowski responded that he thought that was the point of the Aeration systems. Mr. Schilling stated that we utilize both options.

The Engineer's Report for the month of August, 2021 was accepted on a motion offered by Mr. Schindelar, seconded by Mr. Schwab.

All in Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- Mr. Wancho, PE stated that with regard to Contract 295, there is an issue with one of the filters, manufacturer has sent in someone to look at it, we also had to have welding completed, that was done & it has again cracked. One of the filters is functioning perfectly and one is not, we have a plant that requires 4 filters and only one is operating. There was a telephone conference earlier in the day with the contractor & manufacturer, they are trying to determine a solution. The concern is there are 4 filters, are we going to have an issue with all of them? The manufacturer will have someone out Saturday.
 - Mr. Schwab asked if the filters installed were the ones spec'd or did, we used a substitution? Mr. Wancho, PE advised that we used the ones that were spec'd
 - Mrs. Michetti asked if all 4 filters were installed, Mr. Wancho, PE advised the last 2 filters were just delivered, they are on site but not installed.
 - Mr. Schwab asked if this could be an issue of hair line cracks not being inspected at the factory correctly. Is here an inspection or test we can do prior to installation? Mr. Wancho, PE advised that they would like to do an additional inspection, perhaps a camera inspection.
 - Mr. Schwab asked if the unit cracked on a weld, Mr. Wancho, PE advised no.
 - Mrs. Michetti asked if perhaps something happened in transit? Mr. Wancho, PE advised that nothing happened here at the MSA, if something happened in transit, we are unaware.
 - Mr. Schilling advised that the supplier is committed to understanding the issue and correcting the problem.
 - Mr. Schwab stated that the manufacturer has to have a quality standard that must be followed, Mrs. Michetti & Mr. Schilling agreed.
 - Mrs. Michetti confirmed that the one unit is in fact working, Mr. Wancho, PE stated yes, the one is functioning fine. Mr. Wancho, PE also stated that we could go for an extended warranty.
 - Mr. Wancho, PE stated that the manufacturer is being very cooperative and apologetic.
- Mr. Pucilowski inquired about the HVAC project, Mr. Wancho, PE advised that they revised their report and determined that initially we should replace the sky lights and work on the roof rails and deal with the rest at another time.
 - Mr. Pucilowski stated that he would like to have an Engineering Committee meeting in September.
 - Mr. Wancho, PE stated that we will need some local contractors come on site and offer quotes for the roofing and sky light end of it.
- Mr. Schilling referred to his report regarding a comment posted by a community member on Facebook regarding odors allegedly coming from the MSA.

New Business:

Resolution No. 21-36 was offered on a motion by Mrs. Michetti seconded by Mr. Sylvester and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

*See attached resolution

Comments:

- Mrs. Michetti advised that Roxbury wasn't able to get it on their agenda, Mr. Dwyer, Esq. stated he will add a contingency.

Resolution No. 21-37 was offered on a motion by Mr. Schwab seconded by Mr. Romano and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

*See attached resolution

Comments:

- Mr. Schwab thanked Mr. Schilling and Mrs. Martucci for keeping the financials in line for the year.
- Chairman Rattner stated that the audit came back good, and there were only normal routine adjustments.

Resolution No. 21-38 was offered on a motion by Mr. Romano seconded by Mr. Schwab and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

*See attached resolution

Comments:

- None

New Business:

- None

Old Business:

Comments:

- Mr. Pucilowski verified that there will be an Engineering Committee meeting.

Closed Session:

Entered Closed Session on a motion made by Mr. Still, seconded by Mr. Pucilowski at 08:16pm by an All in Favor Vote of members present.

All in Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Open Session:

Entered Open Session on a motion made by Mr. McNeilly, seconded by Mr. Still at 08:24pm by an All in Favor Vote of members present.

All in Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- None

Adjournment:

Motion made by Mr. Romano, seconded by Mr. Still, seconded by Mrs. Michetti at 08:24pm and the All in Favor Vote of members present, Chairman Rattner adjourned the meeting at 08:24 pm.

All in Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Respectfully Submitted:
Jilliam Martucci - Administrative Assistant

RESOLUTION NO. 21-36

Resolution of the Musconetcong Sewerage Authority
Consenting to the Transfer of Sewerage Allocation
From the Borough of Stanhope to the Township of Byram
In the Amount of 4,300 Gallons Per Day

WHEREAS the Musconetcong Sewerage Authority ("MSA") is a regional sewerage authority which serves the Borough of Stanhope, the Borough of Netcong, the Township of Roxbury, the Township of Mt. Olive, the Township of Byram, the Borough of Mt. Arlington and the Borough of Hopatcong (the "Members"); and

WHEREAS the Members have entered into Service Agreements with the MSA which provide for, among other things, the number of gallons per day ("gpd") each Member may discharge into MSA's facilities; and

WHEREAS the Borough of Stanhope presently has an allocation reservation in the amount of 539,550 gpd and the Township of Byram presently has an allocation reservation in the amount of 101,450 gpd; and

WHEREAS the Borough of Stanhope desires to sell and transfer 4,300 gpd to the Township of Byram, and the Township of Byram desires to purchase said gallonage from the Borough of Stanhope (the "Transfer"); and

WHEREAS upon approval of this transfer the Borough of Stanhope will have 535,250 gpd and the Township of Byram will have 105,750 gpd; and

WHEREAS the parties have entered into a written agreement for the Transfer dated May 4, 2021; and

WHEREAS the MSA has notified all of its member municipalities of this proposed transfer and provided them with a copy of the agreement between Stanhope and Byram dated May 4, 2021 and none have objected; and

WHEREAS any transfer of allocation between Members requires the consent of the MSA; and

NOW, THEREFORE, BE IT RESOLVED,

1. The MSA hereby consents to the transfer of 4,300 gpd of sewer allocation reservation from the Borough of Stanhope to the Township of Byram.
2. This consent is contingent upon the Transfer having closed within 180 days of this date and proof having been forwarded to the MSA.
3. This consent is contingent upon MSA's receipt of Resolutions of acknowledgement from all non-participating municipalities.
4. Upon proof that the transfer transaction has closed the MSA shall modify the Service Agreements for the Borough of Stanhope and the Township of Byram to reflect same.

ATTEST:



Joseph Schwab, Treasurer



Steven Rattner, Chairman

DATED: August 26, 2021

RESOLUTION NO. 21-37

RESOLUTION OF THE MUSCONETCONG SEWERAGE AUTHORITY ADOPTING A
CORRECTIVE ACTION PLAN BASED ON THE 2020 AUDIT

WHEREAS, by Resolution the Commissioners of the Musconetcong Sewerage Authority have certified that they have received the 2020 annual audit and have personally reviewed the audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A: 5A-1 7; and

WHEREAS, the Audit includes Comments and Recommendations requiring action by the Authority; and

WHEREAS, N.J.A.C. 5:3 1-7.6(i) requires a "corrective action plan, in the form of a resolution, to be adopted by the members of the governing body with respect to Comments and Recommendations made in the audit, shall be filed forthwith the Division within 45 days of receipt of the annual audit"; and

WHEREAS, a corrective action plan addressing these Comments and Recommendations has been prepared by the Authority; and

WHEREAS, the Commissioners of the Authority have reviewed this 2020 Corrective Action Plan (attached hereto).

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Musconetcong Sewerage Authority the following:

1. The Commissioners hereby approve and adopt the 2020 Corrective Action Plan.
2. The Secretary of the Authority is hereby directed to promptly submit to the Director of the Division of Local Government Services the Corrective Action Plan, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Musconetcong Sewerage Authority upon a roll call of all Commissioners of the Authority eligible to vote at the meeting held on August 26, 2021.



 JOSEPH SCHWAB, Secretary-Treasurer

MUSCONETCONG SEWERAGE AUTHORITY

RESOLUTION NO. 21-38

2020 Audit Certification

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2020 has been completed and filed with the Director of the Division of Local Government Services pursuant to .J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Musconetcong Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2020, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION ADOPTED AT A MEETING HELD ON August 26, 2021



JOSEPH SCHWAB, Secretary-Treasurer



Date

MUSCONETCONG SEWERAGE AUTHORITY

RESOLUTION

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2020 has been completed and filed with the Director of the Division of Local Government Services pursuant to .J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Musconetcong Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2020, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON _____, 2021.



Secretary



Date

